

SAND DOLLAR BEACH

Townhouse Committee Meeting Minutes

08/22/18

Location: De Camara Management, Inc. 9011-A Soquel Drive, Aptos, CA 95003

Townhouse Chair Brent Tucker called the meeting to order at 10:10 a.m.

Committee Members

Brent Tucker

Zonia Waldon

Cynthia Haines

Homeowners

Jerry Moore

Kathleen Porter

Jed Pitera

Whitney Denson

Management

Al De Camara

Wendy Hernandez

APPROVE MINUTES 06/06/18: It was m/s Zonia/Cynthia to approve the minutes of 06/06/18 with the following amendment under Deck Inspections: *Cynthia reported Victor Carvalho will be able to start the work that was identified as needed last Spring during the visual inspection on the deck.* Motion carried 3/0.

FINANCIAL REVIEW: The Committee reviewed the financial statements as prepared for July 31, 2018 by De Camara Management, Inc. in accordance with Civil Code Section 5500. General discussion took place regarding the preparation of the 2019 Budget for the Sand Dollar Beach HOA that will be reviewed and approved before November 30, 2018. First draft of the 2019 Budget will be prepared by Board President, Jerry Moore, Jed Pitera, Brent Tucker and Management.

BUILDING 3 STAIR PROJECT: Brent provided an update on the building 3 stair project and reported that Ken Hart with Swift Consulting has informed that there has been some progress on the stair project and that he made contact with a planner from the County, Jessica, who will be helping to move the seawall project forward and agreed to reinput the application submitted back into the queue system for the Coastal Commission to review and approve designs. It is expected for the commission to take approximately ten days to review and approve.

DECK REPAIR UPDATE (Lot #59): Brent reported that Graebe and Associates have submitted the final engineering plans for the decks and all repairs have been completed by Jeff Atkinson.

DECK INSPECTIONS: Cynthia reported that Victor Carvalho has performed a visual inspection of the wire of railings. Victor Carvalho noted a few outlets cover missing and rusted flashings.

ADJOURNMENT: Brent adjourned the meeting at 11:00 a.m.